

PRIVACY POLICY OF AND FOR KCR DESIGN

KCR Design are committed to protecting and respecting your privacy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

We may collect and process the following data about you:

Information that you provide by filling in the first contact / enquiry form on our website or that you submit in any order form or in any other documents or materials relating to services requested by you. If you contact us, we may keep a record of that correspondence.

By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy. All information you provide to us is stored on our secure servers.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

We do not disclose your information to any other individual or organisation without your prior consent.

Your personal information will be used for planning submissions. This information will become public knowledge and as such we have no control of how this information is used.

All our drawings, sketches and photographs remain our property and our copyright. We reserve the right to use this information for marketing / website purposes. Your name, full address and any other personal details will not be included. We reserve the right to publish testimonials for marketing purposes. In such an event we will include your surname and general location.